



## Sunset Lakes Elementary School SAC Meeting 9/25/2019

1. Call to order: Meeting started at 5:35 pm.
2. Welcome and Minutes Approval. Ms. VanDusen welcomed everyone. The members went around and introduced themselves. May minutes will be approved at the next meeting.
3. SAC Bylaws. Bylaws were reviewed and Ms. VanDusen noted that officers were elected at the May meeting and will be installed at this meeting.
  - a. Motion to Approve by Ms. Moas.
  - b. Seconded by Ms. Wilson.
  - c. Motion carried by Voice Vote.
4. Donuts for Dads: Ms. Crosby thanked the parent volunteers for the Donuts for Dads events.
5. Budget. Ms. Crosby discussed the budget process to explain some recent actions that SLE has had to take.
  - a. In February, budgets for the next school year are started. The proposed budget for the upcoming school year is based largely on current student population. Projections for students that are weighted differently; Gifted, ESE and ESOL students receive additional funding. Projections for the 2019-20 school year in Spring of 2019 were for 852 students. Over the summer, the enrollment was still projected to be 852 students. Enrollment at the 10-day date was actually 822, which was 30 students under enrolled from the projected budget. This meant that SLE's actual budget was \$165,000 less than the proposed budget from spring 2019.
  - b. The deficit was \$60,000 b/c of under-enrollment and \$60,000 b/c of under enrollment of gifted and ESOL. Gifted is weighed 1.3 and ESE weight ranges vary depending on needs.
  - c. To address the budget variances, the following actions were taken:
    - i. One teacher position was not filled over the summer b/c Ms. Crosby expected some enrollment to shrink because of students moving to charter schools once the charter letters were sent in the summer.
    - ii. A 4<sup>th</sup> grade class was dissolved because the 4<sup>th</sup> and 5<sup>th</sup> grade numbers were lower than expected.
    - iii. The 4<sup>th</sup> grade teacher moved to take over a 1<sup>st</sup> grade class because a 1<sup>st</sup> grade teacher left on the 12<sup>th</sup> day of school.
    - iv. One kindergarten teacher had to be surplussed and transferred to another area school which had an open position. Mrs. Patrick, who was originally the second Literacy Coach, took over this kindergarten classroom.
  - d. In October, State pulls from the actual enrollment numbers. If SLE is over budget/enrollment, there will be additional funds allocated to SLE.
6. Gifted Testing. There is a change being made this year to the gifted screening process. The process is being sped up so that the kids will move from identified to testing quicker than in prior years.



## Sunset Lakes Elementary School SAC Meeting 9/25/2019

7. Roof. Funding in the SMART Bonds is for a new roof in Building 1 and A/C in Building 4.
  - a. The roof will start later this fall, likely starting demolition during the holiday break. When demolition is ongoing, the area below (both floors) cannot be occupied underneath. The repair is an 8-month process, because demolition occurs in one small area at a time (area the size of the media center). There will be dumpsters around the building during construction and these will be fenced for safety.
  - b. New chiller arrives December 27 for Building 4. There will be a temporary chiller on the grounds during December for building 4.
8. Safety.
  - a. Campus monitor is full time this year.
  - b. New cameras have been installed in areas where school was lacking coverage. Those were installed over the summer.
  - c. Work order process for the front door buzzer and card reader for the back door were started last year. Ms. Crosby has been pushing to expedite this since the summer. The installation will start tomorrow. This will be a double-strike system. Visitors will be buzzed in for access to the front office and buzzed in again to get out of the front office into the school. The back doors and Building 4 doors will be accessible with a key card.
9. School Grades
  - a. Review of school grades for 2019 and comparison of prior years.
    - i. Component Scores are divided into the following categories:
    - ii. Achievement %
    - iii. Learning Gains--4<sup>th</sup> and 5<sup>th</sup> graders and retained 3<sup>rd</sup> graders—shows the learning gains from the prior year.
    - iv. Gains Lowest 25%--measures the learning gains for the lowest 25% of test results.
  - b. This year SLE will be working on Science Achievement because it is trending downwards over the past few years. A school-wide K-5 push to have:
    1. All classes doing experiments;
    2. All classes taking notes in their science notebooks.
10. Mindfulness and social and emotional learning
  - a. Ms. Crosby thinks that this is very important. The Guidance Counselor is working on this throughout the school—ways to talk about emotions, ways to cope with feelings.
  - b. Administration is also working on growing the inclusion programs. A survey has been sent to all parents in special programs to get their feedback on what they need and would like to see happen at SLE. Additional family nights are planned for parents in special programs.
11. Next Meeting. Next SAC meeting is October 23, 2019 and all are welcome to attend.
12. Adjournment. Meeting adjourned at 5:56 pm.